

**MINUTES OF THE REGULAR MEETING OF COMMISSIONERS  
OF THE KANKAKEE VALLEY AIRPORT AUTHORITY  
September 10, 2018**

**Call to Order:** The regular meeting for the month of September of the Board of Commissioners of the Kankakee Valley Airport Authority was called to order at 5:00 p.m. on Monday September 10, 2018 in the Board Room of the Robert B. Glade Terminal Building at the Greater Kankakee Airport, Kankakee, IL.

**Commissioners Present:** Wilder, Kuntz, Langlois,, Jacobi, Kraetzer

**Public Comment:** None

**Old Business:**

**Court of Claims Crop Loss:**

Requested Attorney Bohlen to follow up, and get more information from the Court of Claims when payment will be sent to KVAA

**Flageole Farm Rent Proposal:**

Mr. Flageole is present at Board Meeting. Attorney Bohlen had no changes with Lease, that what was presented. Langlois 1<sup>st</sup>, Kraetzer 2<sup>nd</sup> the approval.

Board voted Aye = 5, Nay =0

**Dusty's Outdoor Proposal**

Mr. Rhodes gave new proposal. It's still low. Board countered at \$1800 for 9 months, till April 30, 2019. Following fiscal year \$2100., ending April 30, 2020. Following fiscal year \$2400. Ending April 30, 2021. Commissioner Wilder: No action now, present back to Board, if agreed to

- Aug 1 2018 through April 30, 2019 - \$1800
- May 1, 2019 through April 30, 2020 - \$2100
- May 1, 2020 through April 30, 2021 - \$2400

**New Business:**

**Iroquois Federal Lease**

The Board agreed upon a step increase on Utilities and a 3.5% increase on Rent.

Utilities are as follows:

- October 1<sup>st</sup> through April 30<sup>th</sup> of 2019 the Utilities will go from \$900 to \$1300 for a total of \$400 increase
- May 1<sup>st</sup> 2019 through April 30<sup>th</sup> 2020 the Utilities will go from \$1300 to \$1600 for a total of \$300 increase.

**Key Outdoor Media**

Lease assumption sold to Link Outdoor Media :

Bohlen states: it transfers to Link Media Outdoor. Motion to execute the agreement, :

Jacobi 1<sup>st</sup>, Kuntz 2<sup>nd</sup>. Ayes = 5, Nays =0

**Government Agreement (Army/IL National Guard)**

Chris Bohlen to Research.

**Dave O'Malley Exec 8 Proposal**

Request No rent Jan, Feb, March; Board Decided not to allow the reduction in Rent

**Airport Insurance renewal**

Insurance renews on Nov 1, 2018, Benoit suggest KVAA should look into somebody local

**Executive Session:** None

**Manager's Report:**

Hanger /Facility Fee Report – Manager reported on empty hangers and Fuel sold for August 2018

Hanger small decline. Hanger fee report is being updated. Flight Service Building repairs. PSI started last week

**Staffing**

Alison Buttemeier hired for 2 days a week. Beth Willett hired for 5 days a week

**Bills Presented:**

Bills to be paid in the amount of \$131,111.60 Kuntz 1<sup>st</sup>, Kraetzer 2<sup>nd</sup> Ayes 5 = Nays = 0

**Accounts Receivable:**

Reviewed, continue to work on past due amounts

**Approval of August 6<sup>th</sup> 2018 Minutes**

Bohlen date in first paragraph to be changed. Noted.

Jacobi 1<sup>st</sup>, Kuntz 2<sup>nd</sup> Ayes = 5 Nays =0

**Open Discussion:**

Introduced tenant Renting Farm House on North east end of property

**Next Meeting:** Next meeting is scheduled for October 8, 2018 at 5:00pm.

**Adjournment:** Meeting adjourned at 5:57 pm.