

MINUTES OF THE REGULAR MEETING OF COMMISSIONERS
OF THE KANKAKEE VALLEY AIRPORT AUTHORITY

January 11, 2016

The regular meeting for the month of January of the Board of Commissioners of the Kankakee Valley Airport Authority was called to order at 5:00 p.m. on Monday, January 11, 2016 in the Board Room of the Robert B. Glade Terminal Building at the Greater Kankakee Airport, Kankakee, Illinois. Present: Commissioners Payne, Langlois, Jacobi, and Kuntz. Also present: Victoria Ruble, Airport Manager, Pamela A. Rose, Airport Office Manager, and attorney Michael Donahue. Absent: Commissioners Wilder and Glade. Visitors: Mr. Alex Ault from Elite Flight Training. A quorum was present.

Minutes: The minutes from the regular monthly meeting on December 14, 2015 were reviewed. A motion was made by Commissioner Jacobi and seconded by Commissioner Kuntz to accept the minutes as presented. On roll call the following voted aye: Commissioners Payne, Langlois, Jacobi, and Kuntz. Nays: none. Motion carried.

Public Comment: No public comment at this time.

New Business:

- LaCost Hangar: Airport Manager Ruble reported that we received a letter from Mr. Jimmy LaCost. A brief discussion followed. No decision was made at this time.
- Exec Row 1 Roofing: Commissioner Langlois reported the condition of the roof with the new leaks. A brief discussion followed. No decision was made at this time.
- Elite Flight Training Lease: Airport Manager Ruble reported the tenant had several questions concerning the lease with minor changes be made. A motion made by Commissioner Jacobi and seconded by Commissioner Langlois to approve the changes to the lease. On roll call the following voted aye: Commissioners Payne, Langlois, Jacobi, and Kuntz. Nays: none. Motion carried.

Manager's Report:

- TIPs Final: Airport Manager Ruble reported that the final TIPs reports have been received and distributed to the Board of Commissioners. The crack sealing project will be carried over into 2016. Airport Manager Ruble is continuing to work on discretionary funding for the fencing project.

- Hangar Lighting: Airport Manager Ruble has been in contact with American Lighting to discuss the possibilities of using energy grants to replace the outdated lighting in the hangars throughout the airport.
- Guard Update: Airport Manager Ruble reported that the project is now at 50% completion. The weather has been decent enough to continue working on the building.
- Snow Removal Equipment: Airport Manager Ruble reported that the new snow removal; equipment is complete except for the wrong windshield was installed and the radios are on order. International is sending the parts to install the proper heated windshield. A brief discussion followed concerning payment.

Bills Presented: The bills were presented to the board for Dec. 15, 2015 - Jan. 11, 2016 in the amount of \$76,022.46. Commissioner Jacobi moved and seconded by Commissioner Kuntz to approve the bills be paid. On roll call the following voted aye: Commissioners Payne, Langlois, Jacobi and Kuntz. Nays: none. Motion carried

Accounts Receivable: The Accounts Receivables were discussed and followed by an update from Attorney Donahue. An agreement was made by the Board of Commissioners to accept a check from Mr. Ron Malone, son of Mr. Mike Malone, to bring the account partially current and to make monthly payments with an additional \$100.00 until account is fully current. Mr. Ron Malone would like to sign a new lease in his name for the hangar.

Attorney Donahue was contacted by Steven Stephens and he is willing to clean out the hangar and give the Airport Authority the hangar. It was agreed upon by the Board of Commissioners to write-off the amount he owes to bad debt.

Financial Statements: Airport Manager Ruble discussed the financial statement for the month of December.

Old Business:

- Farm Land Loss: Attorney Donahue presented a letter received from Mr. Joseph Flanigan's attorney. A discussion followed regarding the compensation to Mr. Joseph Flanigan's for loss of crops. No decision was made at this time

It was moved by Commissioner Jacobi and seconded by Commissioner Kuntz to move to executive session.

It was moved by Commissioner Jacobi and seconded by Commissioner Kuntz to move to open session.

During executive session personnel issues were discussed. No formal action is required.

Open Discussion: No open discussion at this time.

Next Meeting: Monday February 8, 2016

Adjournment: There being no further business, Commissioner Jacobi motioned and seconded by Commissioner Kuntz to adjourn the meeting at 6:10pm.