

MINUTES OF THE REGULAR MEETING OF COMMISSIONERS  
OF THE KANKAKEE VALLEY AIRPORT AUTHORITY  
February 12, 2018

Call to Order: The regular meeting for the month of February of the Board of Commissioners of the Kankakee Valley Airport Authority was called to order at 5:01 p.m. on Monday February 12, 2018 in the Board Room of the Robert B. Glade Terminal Building at the Greater Kankakee Airport, Kankakee, Illinois. Present: Commissioners McAfee, Glade, Kraetzer, Jacobi, and Kuntz. Absent: Commissioner(s) Wilder. Also, present: Jeff Benoit, Airport Manager, Pamela A. Rose, Airport Office Assistant, and Alex Ault Airport Operations Leader. A quorum was present.

A motion was made by Commissioner Jacobi and seconded by Commissioner Kuntz to elect Commissioner Glade as Chairman Pro Tem. On roll call the following voted aye: Commissioners McAfee, Glade, Kraetzer, Jacobi, and Kuntz. Nays: none. Motion carried

Approval of Minutes: The minutes from the regular monthly meeting on Monday January 8, 2018 were reviewed. A motion was made by Commissioner Jacobi and seconded by Commissioner Kraetzer to accept the minutes as presented. On roll call the following voted aye: Commissioners McAfee, Glade, Kraetzer, Jacobi, and Kuntz. Nays: none. Motion carried.

Public Comment: There was none at this time.

New Business:

- Pause for Patriotism: Jeff Benoit discussed the Pause for Patriotism event for Saturday May 19, 2018. Following a brief discussion, a motion was made by Commissioner Kuntz and seconded by Commissioner Jacobi to reserve Saturday May 19, 2018 for Pause for Patriotism event providing all insurance requirements and notifications have been met. On roll call the following voted aye: Commissioners McAfee, Glade, Kraetzer, Jacobi, and Kuntz. Nays: none. Motion carried.

Manager's Report:

- Hangar/Facility Fee Report: Jeff Benoit discussed the available hangars, facility fees to date, and fuel sold for the month of January.
- Customer Review: Jeff Benoit discussed the reviews and praise for service from a Med Vac Flight who stopped for fuel.

Bills Presented: Jeff Benoit presented the bills. Following a brief discussion, a motion was made by Commissioner Jacobi and seconded by Commissioner Kuntz to approve the bills as presented in the amount of \$ 89,281.06. On roll call the following voted aye: Commissioners McAfee, Glade, Kraetzer, Jacobi, and Kuntz. Nays: none. Motion carried.

Accounts Receivable: Jeff Benoit presented the Accounts Receivable for the month of January.

Financial Statements: Jeff Benoit discussed the financial statements for the month of November and December.

Old Business:

- ComEd Letter: Commissioner Jacobi reported on the update with ComEd. More information will be reported next month.
- Solar Energy: Jeff Benoit reported on the update of this project. No action was taken at this time.
- Land Acquisition: Commissioner Jacobi reported on the update of the contract to purchase land from Werner Farm Partnership. Following a brief discussion, a motion to approve the execution of the contractual commitment subject to the terms of the agreement from Werner Farm Partnership was made by Commissioner McAfee and seconded by Commissioner Kraetzer. On roll call the following voted aye: Commissioners McAfee, Glade, Kraetzer, Jacobi, and Kuntz. Nays: none. Motion carried.

Executive Session: Not at this time.

Open Discussion: A brief discussion about Superior Air Ambulance. All is going well. Commissioner Glade suggested extending public water and sewer to the rest of the buildings to eliminate the well water.

Next Meeting: Monday March 12, 2018, 5:00 pm

Adjournment: There being no further business, a motion was made by Commissioner Jacobi and seconded by Commissioner Kuntz to adjourn the meeting at 5:40 pm. On roll call the following voted aye: Commissioners McAfee, Glade, Kraetzer, Jacobi, and Kuntz. Nays: none. Motion carried.

Signature: \_\_\_\_\_