

MINUTES OF THE REGULAR MEETING OF COMMISSIONERS
OF THE KANKAKEE VALLEY AIRPORT AUTHORITY
March 12, 2018

Call to Order: The regular meeting for the month of March of the Board of Commissioners of the Kankakee Valley Airport Authority was called to order at 5:00 p.m. on Monday March 12, 2018 in the Board Room of the Robert B. Glade Terminal Building at the Greater Kankakee Airport, Kankakee, Illinois. Present: Commissioners McAfee, Glade, Kraetzer, Jacobi, and Kuntz. Absent: Commissioner(s) Wilder. Also, present: Jeff Benoit, Airport Manager, Pamela A. Rose, Airport Office Assistant, and Alex Ault Airport Operations Leader. A quorum was present.

A motion was made by Commissioner Jacobi and seconded by Commissioner Kuntz to elect Commissioner Glade as Chairman Pro Tem. On roll call the following voted aye: Commissioners McAfee, Glade, Kraetzer, Jacobi, and Kuntz. Nays: none. Motion carried

Approval of Minutes: The minutes from the regular monthly meeting on Monday February 12, 2018 were reviewed. A motion was made by Commissioner Jacobi and seconded by Commissioner McAfee to accept the minutes as presented. On roll call the following voted aye: Commissioners McAfee, Glade, Kraetzer, Jacobi, and Kuntz. Nays: none. Motion carried.

Public Comment: None at this time.

New Business:

- Land Purchase # 2 {Parcel 13-17-21-200-002}: Jeff Benoit presented an offer to purchase approximately a quarter (1/4) parcel of land. Following a brief discussion, it was decided that there is no interest to purchase the property.

Manager's Report:

- Hangar/Facility Report: Jeff Benoit discussed the available hangars, facility fees to date, and fuel sold for the month of February.
- Motorcycle Classes: Jeff Benoit presented the information and lease for the motorcycle classes. After a brief discussion, a motion was made by Commissioner Kuntz and seconded by Commissioner McAfee to accept and sign the lease for the Motorcycle Safety Program at no cost to the Airport Authority and proof of insurance. On roll call the following voted aye: Commissioners McAfee, Glade, Kraetzer, Jacobi, and Kuntz. Nays: none. Motion carried.
- Property Tax Appeals: Jeff Benoit presented the information on the property tax appeals. Three (3) appeals will be submitted for tax exemption status.

Bills Presented: Jeff Benoit presented the bills. Following a brief discussion, a motion was made by Commissioner Kuntz and seconded by Commissioner Jacobi to approve the bills as presented in the amount of \$ 80,340.83. On roll call the following voted aye: Commissioners McAfee, Glade, Kraetzer, Jacobi, and Kuntz. Nays: none. Motion carried.

Accounts Receivable: Jeff Benoit presented the Accounts Receivable for the month of February.

Financial Statements: Jeff Benoit discussed the financial statements for the months of January and February.

Old Business:

- ComEd Letter: Jeff Benoit discussed status update on the receipt of the monthly payment agreement for the FAA bill.
- Solar Energy: Jeff Benoit discussed the status update on this project. Following a brief discussion, it was agreed more information is needed and will be reported at the next meeting.
- New Auditing Firm: Jeff Benoit presented the information about hiring a new audit firm. Following a brief discussion, a motion was made by Commissioner Jacobi and seconded by Commissioner Kraetzer to accept the quote from Borschnack & Pelletier & Co. not to exceed \$8,000.00. On roll call the following voted aye: Commissioners McAfee, Glade, Kraetzer, Jacobi, and Kuntz. Nays: none. Motion carried.
- Werner Farm Partnership: Jeff Benoit discussed the update on the land purchase agreement. Following a discussion, it was agreed more discussion is needed.

Executive Session: None at this time.

Open Discussion: Commissioner Kraetzer discussed information on the FAA Reauthorization Act.

Next Meeting: Monday April 9, 2018 at 5:00 p.m.

Adjournment: There being no further business, a motion was made by Commissioner Jacobi and seconded by Commissioner Kraetzer to adjourn the meeting at 6:08 p.m. On roll call the following voted aye: Commissioners McAfee, Glade, Kraetzer, Jacobi, and Kuntz. Nays: none. Motion carried.

Signature: _____