

MINUTES OF THE REGULAR MEETING OF COMMISSIONERS  
OF THE KANKAKEE VALLEY AIRPORT AUTHORITY

June 13, 2016

Call to Order: The regular meeting for the month of August of the Board of Commissioners of the Kankakee Valley Airport Authority was called to order at 5:01 p.m. on Monday August 8, 2016 in the Board Room of the Robert B. Glade Terminal Building at the Greater Kankakee Airport, Kankakee, Illinois. Present: Commissioners Wilder, Payne, Glade, Langlois, Jacobi, and Kuntz. Also present: Jeff Benoit, James Kammann, Maintenance Supervisor, and Attorney Michael Donahue. Visitors: Mr. David Kurtz, Benoit Aerial Spraying. A quorum was present.

Minutes – May 9, 2016: The minutes from the regular monthly meeting on July 11, 2016 were reviewed. A motion was made by Commissioner Langlois and seconded by Commissioner Jacobi to accept the minutes as presented. All in favor say aye. Nays: none. Motion carried.

Minutes- The minutes from the special meeting June 8, 2016 were deferred until the July 11, 2016 Meeting, being prepared by Board Secretary Kuntz. Table to next meeting.

Public Comment: Jeff Benoit commented on the Pause for Patriotism Event, provided positive feedback to the Board, with 30 more cars for the Auto Show than anticipated. Overall a very successful event.

New Business:

- Mr. Dave Kurtz, from Benoit Ariel Spraying Inc. addressed the Board regarding relocation of his business to the Kankakee Valley Airport. Discussion continued around the need for a suitable location, two 100x120 buildings, and the fast track and desire to be at the Airport Spring of 2017. Discussed need to contact Crawford, Murphy and Tilley and FAA for proper approval process. Also suggested by Board having CM&T visit the current operation, and talk to Zoning office for Kankakee County, Cliff Cross.
- Executive Row 1 Roof Bid Selection: Discussed JH2B Architects handling blind bid process and opening, with all bids provided directly to JH2B Architect. Bid acceptance of Langlois Roofing low bid recommended by Architect JH2B. three bids received: Bennet & Brosseau Roofing - \$169,480.00, Langlois Roofing - \$91,296.0, Meta Master / Roof Master - \$94,869.00. All bidders included the required 5% bid-bond. Commissioner Payne motioned and seconded by Commissioner Glade to approve the low bid of \$91,296.00 to Langlois Roofing. On roll call the following voted aye: Commissioners Wilder, Payne, Glade,

Jacobi, and Kuntz. Abstain: Commissioner Langlois. Nays: none. Motion carried.

- People's Etc. Lease Renewal: Discussed wording and rate of expiring lease in FAA building, Board agreed to presenting renewal to People's Etc., with no action taken. Commissioner Jacobi to with Counsel Donahue on presenting a new lease.

#### Manager's Report

- United States Representative Kelly to visit KVAA and Air National Guard project on June 30, 2016. Commissioner Wilder invited all Commissioner to attend.
- All other Manager updates deferred to next meeting.

#### Bills Presented:

- The bills were presented for review. The bills were presented to the board for May 10, 2016 through June 16, 2016 in the amount of \$66,304.43. Commissioner Payne moved and seconded by Commissioner Jacobi to approve the bills be paid. On roll call the following voted aye: Commissioners Glade, Payne, Glade, Langlois, Jacobi and Kuntz. Nays: none. Motion carried

Accounts Receivable: The Accounts Receivables were reviewed and discussed. State of Illinois Military affairs will have funding soon to pay the back rents that are overdue.

Financial Statements: Commissioner Payne discussed the monthly financial statements.

#### Old Business:

- J. Flanigan Settlement Agreement: Board discussed \$19,000.00 agreed to land rent refund for land obtained by Air National Guard Facility.
- Air National Guard project has fewer workers showing up, awaiting release of funds by State of Illinois.

It was moved by Commissioner Langlois and seconded by Commissioner Payne to move to executive session. All in favor say aye. Nays: none. Motion carried.

Executive Session: During executive session personnel issues were discussed.

It was moved by Commissioner Jacobi and seconded by Commissioner Glade to move to open session. All in favor say aye. Nays: none. Motion carried.

Open Discussion: The Board has accepted the resignation of Airport Manager Ruble, and decided to hire Jeff Benoit as Interim Airport Manager. An agreement with Mr. Benoit

will include a minimum of 20-hours of work per month at the rate of \$2,250.00 per month. The agreement is for 4-months, with a 2-month extension, and will be prepared by Attorney Mike Donahue. Mr. Benoit came back into the Regular Meeting, provided a few comments and accepted the preliminary terms of filling in as Interim Airport Manager.

Next Meeting: Monday July 11, 2016

Adjournment: There being no further business Commissioner Langlois motioned and seconded by Commissioner Payne to adjourn the meeting.