

MINUTES OF THE REGULAR MEETING OF COMMISSIONERS
OF THE KANKAKEE VALLEY AIRPORT AUTHORITY

September 12, 2017

Call to Order: The regular meeting for the month of September of the Board of Commissioners of the Kankakee Valley Airport Authority was called to order at 5:00 p.m. on Tuesday September 12, 2017 in the Board Room of the Robert B. Glade Terminal Building at the Greater Kankakee Airport, Kankakee, Illinois. Present: Commissioners Wilder, Glade, Jacobi, McAfee, and Kraetzer. Also, present: Jeff Benoit, Airport Manager, Pamela A. Rose, Airport Office Assistant, Alex Ault, Airport Operation Leader. Visitors: Mr. David Curtis, Superior Air-Ground Ambulance Service, Inc., Mr. Dale Werner, Mr. and Mrs. Larry Shivers, Mr. Doug Flageloe, and Mr. David Flageole. Absent: Commissioner Kuntz. A quorum was present.

A motion was made by Commissioner Jacobi and seconded by Commissioner Glade to elect Commissioner Kraetzer as Secretary Pro Tem. On roll call the following voted aye: Commissioners Wilder, McAfee, Glade, Jacobi, and Kraetzer. Nays: none. Motion carried

Chairman Wilder introduced and welcomed the new board member, Commissioner Tyree McAfee, representing the City of Kankakee. Commissioner McAfee provided a brief background on himself.

Approval of Minutes: The minutes from the regular monthly meeting on Monday, August 14, 2017 were reviewed. A motion was made by Commissioner Jacobi and seconded by Commissioner Glade to accept the minutes as presented. On roll call the following voted aye: Commissioners Wilder, Glade, Kraetzer, Jacobi, and McAfee. Nays: none. Motion carried.

Public Comment: None at this time.

New Business:

- Farm Land for Sale: Jeff Benoit provided a brief background on the 321 acres of farm land for sale by Mr. & Mrs. Shivers, and Mr. Dale Werner. Following a discussion, it was agreed more research is needed at this time. This will be discussed at the next board meeting. Mr. Doug Flageloe will present a proposal to rent the land at the next board meeting.
- Guard Facility Ribbon Cutting: Jeff Benoit gave an update. Ribbon cutting will be on Saturday November 4, 2017 at 10:00 am. Invitations will be mailed for Board Members and Airport Manager.

Manager's Report:

- Hangar/Facility Fee Report: Jeff Benoit discussed the available hangars, facility fees to date, and fuel sold for the month of August.

Bills Presented: Following a brief discussion, a motion was made by Commissioner Jacobi and seconded by Commissioner McAfee to approve the bills presented in the amount of \$114,117.66. On roll call the following voted aye: Commissioners Wilder, McAfee, Glade, Jacobi, and Kraetzer. Nays: none. Motion carried

Accounts Receivables: Jeff Benoit discussed the Accounts Receivables for the month of August.

Financial Statements: Jeff Benoit discussed the financial statements for the month of July.

Old Business:

- Tholen's Lease: Jeff Benoit provided an update. Tholen's did state that there were some broken tiles causing flooding that would need to be replaced. More information is requested.
- Flanigan's Lease: Jeff Benoit provided an update. Commissioner Jacobi to review lease and report back.
- Superior Lease: Chairman Wilder provided an update on the topic and introduced Mr. David Curtis. A proposal from Elite Flight Training and Aircraft Management, LLC was presented. Following a brief discussion, a motion was made by Commissioner Jacobi and seconded by Commissioner Glade to reimburse Elite Flight Training and Aircraft Management, LLC. in the amount of \$14,987.00 for repairs and upgrades that have been completed. A second motion was made by Commissioner Jacobi and seconded by Commissioner Glade to lease the property to Superior Air Ground Ambulance effective October 1, 2017.
- Breakdown of Runway Painting: Jeff Benoit presented a breakdown of the expenses to repaint runway 4/22.

A motion was made by Commissioner Jacobi and seconded by Commissioner Kraetzer to move to Executive Session. All in favor say aye: nays: none. Motion carried.

A motion was made by Commissioner Jacobi and seconded by Commissioner Glade to move to Open Session. All in favor say aye: nays: none. Motion carried.

Executive Session: During Executive Session, we discussed Human Resource issues and Chairman Wilder will be meeting with Jeff Benoit, Airport Manager, to discuss the employment agreement.

Open Discussion: Airport Manager, Jeff Benoit, answered Commissioner Kraetzer's question concerning Sales Other on the financial statements. Chairman Wilder stated that there will be a presentation from SGC Solar Power Company at the October meeting.

Next Meeting: Monday October 9, 2017

Adjournment: There being no further business, a motion was made by Commissioner Glade and seconded by Commissioner McAfee to adjourn the meeting at 6:55pm.