

MINUTES OF THE REGULAR MEETING OF COMMISSIONERS
OF THE KANKAKEE VALLEY AIRPORT AUTHORITY

October 10, 2016

Call to Order: The regular meeting for the month of October of the Board of Commissioners of the Kankakee Valley Airport Authority was called to order at 5:04 p.m. on Monday October 10, 2016 in the Board Room of the Robert B. Glade Terminal Building at the Greater Kankakee Airport, Kankakee, Illinois. Present: Commissioners Glade, Langlois, Jacobi, and Kuntz. Also present: Jeff Benoit, Airport Manager, Pamela A. Rose, Airport Office Manager, Attorney Donahue. Visitors: Mr. Tim Nugent, Economic Alliance, Mr. Henry Ryan, George Sollitt Construction Company, Mr. David Kurtz of Benoit Aerial Spraying. Absent: Commissioners Wilder and Payne. A quorum was present.

A motion was made by Commissioner Jacobi and seconded by Commissioner Kuntz to elect Commissioner Glade as Chairman Pro Tem. On roll call the following voted aye: Commissioners Glade, Langlois, Jacobi and Kuntz. Nays: none. Motion carried

Minutes – The minutes from the regular monthly meeting on September 12, 2016 were reviewed. A motion was made by Commissioner Langlois and seconded by Commissioner Jacobi to accept the minutes as presented. All in favor say aye. Nays: none. Motion carried.

Public Comment – There was none at this time.

New Business:

- Economic Alliance – Mr. Tim Nugent discussed the advantages of partnering together to assist in promoting the airport.
- Budget Ordinance 16 – 1 – After a brief discussion it was moved by Commissioner Kuntz and seconded by Commissioner Jacobi to approve Ordinance Number 16-1, Ordinance Establishing the Budget and Making Appropriations for the Kankakee Valley Airport Authority for the Fiscal Year Ending April 30, 2017. On roll call the following voted aye: Commissioners Glade, Langlois, Jacobi, and Kuntz. Nays: none. Motion carried.
- Tax Levy Ordinance 16-2 – After a brief discussion it was moved by Commissioner Kuntz and seconded by Commissioner Jacobi to approve Ordinance 16-2, Ordinance of The Kankakee Valley Airport Authority Levying Taxes for the Fiscal Year Ending April 30, 2017. On roll call the following voted aye: Commissioners Glade, Langlois, Jacobi and Kuntz. Nays: none. Motion carried.

- Maintenance Equipment – Jeff Benoit presented a quote and discussed the purchase of a new Bobcat Compact Excavator for clearing out ditches. Following a discussion, no decision was made at this time.
- National Guard Construction Request – Mr. Henry Ryan from George Sollitt Construction Company presented an update on the construction project and discussed taxiway A-4 tie-in and closing Runway 4-22 which would close the taxiway/runway for 14 days if no problems occur. Following a discussion, no decision was made this time.

Manager's Report:

- Hangar/Facility Report – Jeff Benoit reported on the update of hangar availability and on the facility fees and additional fuel sales for the month of September.
- Wildlife Study Reimbursement – Jeff Benoit reported that with additional research the amount that will be reimbursed to KVAA will be \$39,990.17 instead of the \$29,483.13 as originally reported and invoiced.
- Holiday/Days Off – Jeff Benoit reported and discussed the savings from holiday pay being at currently double time and going to time and a half beginning the first of the year. The terminal hours for winter will be 7:00 am – 6:00 pm and summer hours from 7:00 am - 7:00 pm. Following a brief discussion, a motion was made by Commissioner Langlois and seconded by Commissioner Kuntz to approve the new holiday changes effective January 1, 2017. The terminal winter hours will be effective Nov.1, 2016. On roll call the following voted aye: Commissioners Glade, Langlois, Jacobi, and Kuntz. Nays: none. Motion carried.

Kaiser vs Rotor & Wing Litigation – Attorney Donahue presented an update on the settlement agreement. The new offer is \$3,375.00. Following a brief discussion, a motion was made by Commissioner Jacobi and seconded by Commissioner Kuntz to accept the new offer. On roll call the following voted aye: Commissioners Glade, Langlois, Jacobi, and Kuntz. Nays: none. Motion carried.

Bills Presented - The bills were presented to the board for September 13 – October 10, 2016 in the amount of \$ 55,855.14. Commissioner Jacobi moved and seconded by Commissioner Langlois to approve the bills be paid. On roll call the following voted aye: Commissioners Glade, Langlois, Jacobi, and Kuntz. Nays: none. Motion carried.

Accounts Receivable – Jeff Benoit reported on the Accounts Receivables for the month of September.

Financial Statements – Jeff Benoit discussed the financial statements for the month of September.

Old Business

- Benoit Aerial Spraying – Mr. David Kurtz discussed the update on his proposal for building the new hangars for his business.

Open Discussion – Jeff Benoit discussed a new option for the reimbursement to KVAA from the National Guard for the crop loss to Mr. Joseph Flanigan.

Next Meeting: Monday November 14, 2016 at 5:00 pm

Adjournment – There being no further business, a motion was made by Commissioner Jacobi and seconded by Commissioner Kuntz to adjourn the meeting at 6:35 pm.