

MINUTES OF THE REGULAR MEETING OF COMMISSIONERS
OF THE KANKAKEE VALLEY AIRPORT AUTHORITY
October 19, 2015

The regular meeting for the month of October of the Board of Commissioners of the Kankakee Valley Airport Authority was called to order at 5:00 p.m. on Monday, October 19, 2015 in the Board Room of the Terminal Building at the Greater Kankakee Airport, Kankakee, Illinois. Note that this meeting was originally scheduled for Monday October 12, 2015 which had to be rescheduled due to lack of quorum. Present: Commissioners Wilder, Glade, Jacobi, and Kuntz. Also present: Victoria Ruble, Airport Manager, Pamela A. Rose, Airport Office Manager, and attorney Michael Donahue. Absent: Commissioner Payne. Visitors: Mr. Jeff Benoit from Elite Flight Training. A quorum was present.

Minutes: The minutes of the regular monthly meeting on September 14, 2015 and October 12, 2015 were reviewed. A motion was made by Commissioner Jacobi and seconded by Commissioner Kuntz to accept the minutes as presented. On roll call the following voted aye: Commissioners Wilder, Glade, Jacobi, and Kuntz. Nays: none. Motion carried.

Public Comment: There are no public comments at this time.

New Business:

- Budget Approval: After discussion by Airport Manager Ruble it was moved by Commissioner Glade and seconded by Commissioner Jacobi to approve the 2015 - 2016 Airport Operating Budget as presented. On roll call the following voted aye: Commissioners Wilder, Glade, Jacobi, and Kuntz. Nays: none. Motion carried.
- Tax Levy 1- After discussion it was moved by Commissioner Glade and seconded by Commissioner Jacobi to approve Ordinance Number 15-1, Ordinance Establishing the Budget and Making Appropriations for the Kankakee Valley Airport Authority for the Fiscal Year Ending April 30, 2016. On roll call the following voted aye: Commissioners Glade, Payne, Wilder, Kotter, and Jacobi. Nays: none. Motion carried.
- Tax Levy 2 - After discussion it was moved by Commissioner Kuntz and seconded by Commissioner Jacobi to approve Ordinance 15-2, Ordinance of The Kankakee Valley Airport Authority Levying Taxes for the Fiscal Year Ending April 30, 2016. On roll call the following voted aye: Commissioners Glade, Payne, Wilder, Kotter, and Jacobi. Nays: none. Motion carried.
- Personnel: To be discussed during Executive Session.

- NICOR Agreement - After a brief discussion and update by Airport Manager Ruble of the Nicor Gas Easement Agreement, Attorney Mike Donahue will get the paperwork filed as agreed upon.
- Asphalt Patchwork and Drain Tiles - Chairman Wilder explained a concern that was brought to his attention by a pilot concerning the asphalt not being repaired from the summer with the septic repairs. A brief discussion followed concerning repairs on other asphalt and drain tiles. It was agreed by the Commissioners to have the asphalt by the hangars repaired as soon as possible.
- Elite Flight Training: Jeff Benoit of Elite Flight Training presented a report to the board that his business is going well and has been increasing over the past few months and that he is considering renting out the entire building in the future as his business continues to grow. Jeff also reported that he is looking into the possibility to also do aircraft management.
- Signage Quote: Airport Manager Ruble reported that we have received a quote from Nordmeyer Graphics in the amount of \$1,686.83 for the new sign for the terminal. A motion was made by Commissioner Jacobi and seconded by Commissioner Kuntz to accept the quote as presented. On roll call the following voted aye: Commissioners Wilder, Glade, Jacobi, and Kuntz. Nays: none. Motion carried.

Manager's Report

- TIPS: Airport Manager Ruble stated that she will be attending the TIPS meeting in Springfield on October 22, 2015. The topics of discussion will be the crack sealing and fencing projects.
- IPAA/SIUC Banquet: Airport Manager Ruble reported that the IPAA conference was both incredibly successful and beneficial. IPAA will have a table at the SIUC Aviation Banquet on October 30, 2015 which Airport Manager Ruble will be attending.
- Wildlife Study: Airport Manager Ruble reported that she has received a copy of the completed draft of the Wildlife Study and is in the process of reviewing it.
- Roof Repairs Update: Airport Manager Reported that Langlois Roofing is working diligently on the roof repairs and they will be completing the work within the next two weeks.

Bills Presented: The bills were presented to the board for September 15, to October 19, 2015 in the amount of \$66,695.26. Commissioner Jacobi moved and seconded by Commissioner Kuntz to approve the bills be paid. On roll call the following voted aye: Commissioners Wilder, Glade, Jacobi and Kuntz. Nays: none. Motion carried.

Accounts Receivable: The Accounts Receivables were discussed and followed by an update from Attorney Donahue on the eviction proceedings for tenants Steven Stephens and South Side Auto.

Financial Statements: Airport Manager Ruble discussed the financial statements for the month of September.

Old Business: There was no old business at this time.

It was moved by Commissioner Jacobi and seconded by Commissioner Glade to adjourn to Executive Session.

It was moved by Commissioner Jacobi and seconded by Commissioner Kuntz to move to Public Session.

Executive Session: During Executive Session personnel issues were discussed. No decision was reached at this time.

Open Discussion: No open discussion at this time.

Next Meeting will be on Monday November 9, 2015.

Adjournment: There being no further business to discuss, Commissioner Jacobi moved and seconded by Commissioner Kuntz to adjourn the meeting at 6:05pm. All in favor said aye.

Signature: _____