

MINUTES OF THE REGULAR MEETING OF COMMISSIONERS
OF THE KANKAKEE VALLEY AIRPORT AUTHORITY
November 9, 2015

The regular meeting for the month of November of the Board of Commissioners of the Kankakee Valley Airport Authority was called to order at 5:00 p.m. on Monday, November 9, 2015 in the Board Room of the Terminal Building at the Greater Kankakee Airport, Kankakee, Illinois. Present: Commissioners Wilder, Payne, Glade, Langlois, Jacobi, and Kuntz. Also present: Victoria Ruble, Airport Manager, Pamela A. Rose, Airport Office Manager, and attorney Michael Donahue. A quorum was present.

Minutes: After a brief discussion it was agreed that the minutes from the meetings will be typed and sent out to board members within one week of the meetings. The minutes of the regular monthly meeting on October 19, 2015 were reviewed. A motion was made by Commissioner Glade and seconded by Commissioner Payne to accept the minutes as presented. All in favor say aye: Nays: none. Motion carried.

Public Comment: None at this time.

New Business:

- Welcome Commissioner Rende Langlois: Chairman Wilder welcomed and introduced our new Commissioner Rende Langlois.
- Personnel: To be discussed during executive session.
- Fuel Account: After a brief discussion it was decided to request bids for a new fuel supplier and report the findings at the next meeting.
- Solar Energy Potential: Airport Manager Ruble discussed the potential of having solar energy here at the airport. This would help to decrease our cost of electricity and be able to sell electricity back to ComEd. More information is needed at this time.
- Enterprise Zone: Airport Manager Ruble discussed the Ordinance for Participation as it is up for renewal at this time. After a brief discussion a motion was made by Commissioner Kuntz and seconded by Commissioner Jacobi to approve the Ordinance for Participation.

Manager's Report:

- National Guard: Airport Manager Ruble reported that the NICOR agreement has been signed and recorded. They are continuing to put up walls at the facility. The AWOS prep work has started.
- TIPS: TIPS was held on October 22, 2015 and the projects from last year will be moved to next year.

- SIUC Banquet: Airport Manager Ruble attended the SIUC Aviation Banquet and reported that it was successful. IPAA had a good representation, and that a student affliction agreement is in the works.
- Wildlife Study: Airport Manager Ruble reported that the draft from this study has been reviewed and the final draft is in the works.
- Roof Repairs Update: Airport Manager Ruble reported that most of the work is complete, and there is a small punch list of items that need to be finished.
- Beaver Dams: Airport Manager Ruble reported that some beaver dams have been removed, but there are ditches that need to be cleared to prevent neighboring farms from flooding. Following a brief discussion a motion was made by Commissioner Kuntz and seconded by Commissioner Jacobi to have Doug Flageole clear and clean the ditch for \$2,500 to prevent flooding.
- Pavement Repair: Airport Manager Ruble reported that weather has prevented any pavement repairs to be completed to date.

Bills Presented: The bills were presented to the board for Oct. 20 - Nov. 9, 2015 in the amount of \$45,667.49. Commissioner Glade moved and seconded by Commissioner Payne to approve the bills be paid. On roll call the following voted aye: Commissioners Wilder, Payne, Glade, Langlois, Jacobi and Kuntz. Nays: none. Motion carried.

Accounts Receivable: The Accounts Receivables were discussed and followed by an update from Attorney Donahue on the eviction proceedings for tenants Steven Stephens and South Side Auto. The cases go back to court on November 10, 2015 for judge's signature.

Financial Statements: Airport Manager Ruble discussed the financial statements for the month of October. A brief discussion followed.

Old Business:

- Elite Flight Training: To be discussed in executive session.

It was moved by Commissioner Jacobi and seconded by Commissioner Glade to adjourn to Executive Session.

It was moved by Commissioner Glade and seconded by Commissioner to move to Public Session.

Executive Session: During executive session we discussed the consideration for a 6 month lease with Elite Flight Training. A motion was made by Commissioner Jacobi and seconded by Commissioner Glade to provide a 6 month lease at \$475.00. Another issue that was discussed was a personnel issue. At this time no final decision has been made.

Open Discussion: There was none at this time.

Next Meeting will be on Monday December 14, 2015.

Adjournment: With no future business a motion was made by Commissioner Glade and seconded by Commissioner Payne to adjourn the meeting at 7:10pm.