

MINUTES OF THE REGULAR MEETING OF COMMISSIONERS
OF THE KANKAKEE VALLEY AIRPORT AUTHORITY
November 14, 2016

Call to Order: The regular meeting for the month of November of the Board of Commissioners of the Kankakee Valley Airport Authority was called to order at 5:02 p.m. on Monday November 14, 2016 in the Board Room of the Robert B. Glade Terminal Building at the Greater Kankakee Airport, Kankakee, Illinois. Present: Commissioners Wilder, Payne, Glade, Langlois, Jacobi, and Kuntz. Also present: Jeff Benoit, Airport Manager, Pamela A. Rose, Airport Office Manager, Gary Ratcliff, Line Service Supervisor, and Attorney Donahue. A quorum was present.

Approval of Minutes: The minutes from the regular monthly meeting on Monday October 10, 2016 were reviewed. A motion was made by Commissioner Glade and seconded by Commissioner Langlois to accept the minutes as presented. On roll call the following voted aye: Commissioners Wilder, Payne, Glade, Langlois, Jacobi, and Kuntz. Nays: none. Motion carried.

Public Comment: None at this time.

New Business:

- a) Big Blue Heaters: Jeff Benoit presented a proposal from Hawk Management to replace 2 heaters. After a brief discussion, a request was made to get 2 additional proposals to make a decision.
- b) Greg Scott Lease Signed: Jeff Benoit discussed the lease was ready to be signed. Commissioner Wilder and Commissioner Kuntz signed the lease.
- c) File Court of Claims – Crop Damage: Attorney Donahue reported the claim will be filed with the Court of Claims on Tuesday November 15, 2016.
- d) ICE Transportation to IKK for Kankakee County Jail: Jeff Benoit presented information about the ICE Transportation Project. Following a discussion, it was agreed that more information is needed to be researched.

Manager's Report:

- a) Hangar/Facility Fee Report: Jeff Benoit reported on the update of the hangar availability and the facility fees for the month of October.
- b) TIPs Meeting Recap: Jeff Benoit reported on the TIPs Meeting he attended on October 27, 2016 in Springfield.

Bills Presented: The bills were presented to the board for October 11 – November 14, 2016 in the amount of \$ 66,834.64. Commissioner Payne moved and seconded by Commissioner Jacobi to approve the bills be paid. On roll call the following voted aye: Commissioners Wilder, Payne, Glade, Langlois, Jacobi, and Kuntz. Nays: none. Motion carried.

Accounts Receivable: Jeff Benoit reported on the Accounts Receivables for the month of October.

Financial Statements: Jeff Benoit reported at this time the financial statements will not be discussed due to the conversion of online with QuickBooks and some questions that need more research.

Old Business:

- a) Maintenance Equipment: Jeff Benoit discussed the presentation from last month for the new equipment for removal of trees and brush. After a brief discussion Commissioner Payne made a motion and seconded by Commissioner Langlois to purchase the new equipment and pay it from the Capital Projects Fund in the amount of \$61,475.00. . On roll call the following voted aye: Commissioners Wilder, Payne, Glade, Langlois, Jacobi, and Kuntz. Nays: none. Motion carried.
- b) Benoit Aerial Spraying: Jeff Benoit reported on the update with Mr. David Kurtz. Mr. Kurtz is reviewing some options. At this time, there is nothing further and will be tabled for the time being.

Executive Session: None at this time.

Open Discussion: Commissioner Wilder reported on his meeting with Mr. Tim Nugent from Economic Alliance. Mr. Nugent is looking forward to working with us and helping to promote the airport.

Next Meeting: Monday, December 12, 2016.

Adjournment: There being no further business to discuss, a motion was made by Commissioner Glade and seconded by Commissioner Kuntz to adjourn the meeting at 5:56 pm.