

**Call to Order:** November Board Meeting was called to order at 5:00 p.m. on Monday, November 9, 2020 in the Board Room of the Robert B. Glade Terminal Building at the Greater Kankakee Airport, Kankakee, IL. Commissioner Wilder, was Chairman pro tem due to Chairman Langlois being absent.

Motion to Approve, Commissioner Kraetzer 1<sup>st</sup>, Commissioner Ryan Jr., 2<sup>nd</sup>  
Board voted Ayes = 5, Nays = 0

**Commissioners Present:** Commissioner Wilder, Commissioner Ryan Jr., Commissioner Kraetzer,

**Commissioners Present via Google Meet:** Commissioner McAfee

**Commissioner Present via Phone:** Commissioner Kuntz

**Absent:** Chairman Langlois

**Others:** Jeff Benoit, Attorney Bohlen, Brianna Gregoire

**Public Comment:** None

#### **NEW BUSINESS:**

##### **FY 2021 Levy**

Motion to Approve, Commissioner McAfee 1<sup>st</sup>, Commissioner Ryan Jr., 2<sup>nd</sup>  
Board voted Ayes = 5, Nays = 0

**Insurance Renewal-** Gilmore Insurance. Commissioner Ryan Jr., to review policy quote.

Motion to Approve, Commissioner Ryan Jr. 1<sup>st</sup>, Commissioner McAfee, 2<sup>nd</sup>  
Board voted Ayes = 5, Nays = 0

**Flageole Farm Lease-** Signed by all parties

**Tholen's Nursery Lease-** Signed by all parties

**Strachan Farm Lease-** Signed by all parties

Motion to Approve, Commissioner Kuntz 1<sup>st</sup>, Commissioner Ryan Jr., 2<sup>nd</sup>  
Board voted Ayes = 5, Nays = 0

#### **OLD BUSINESS:**

##### **FAA Roof Replacement**

- Roof Repair-Nothing new to report
- Interior Repairs-Request for qualifications sent out. The scope that insurance provide we feel there are some discrepancies. We have letters from Development Solutions, Heritage Development, R&R and PSI. Qualifications have been reviewed. Airport has worked in the past with PSI and the airport is very pleased with their work. PSI did the last renovation when the FAA building had water damage. Recommendation is PSI.

Motion to Approve, Commissioner Kraetzer 1<sup>st</sup>, Commissioner Ryan Jr., 2<sup>nd</sup>  
Board voted Ayes = 5, Nays = 0

**Government Certification Airport-Related Purposes (Fuel Sales Tax)**

- City Budget Committee is to be voting on this and to be approving the agreement paying from 2017 to present.

**Solar Lease Extension**

- Contract has been reviewed and signed

**EXECUTIVE SESSION:** None

**MANAGERS REPORT**

**Hangar Facility Fee Report:**

Jeff Benoit presented report for October 2020

**Bills Presented:**

- Bills Approved for October in the amount of \$138,491.86

Motion to Approve, Commissioner Ryan Jr., 1<sup>st</sup>, Commissioner Kuntz 2<sup>nd</sup>  
Board voted Ayes = 5, Nays = 0

**Accounts Receivable as of October 31, 2020**

**FINANCIAL STATEMENTS**

The October 2020 financial statements presented for review. No concerns.

**October 12, 2020 Meeting Minutes Presented for Approval**

Motion to Approve Commissioner Ryan Jr., 1<sup>st</sup>, Commissioner Kraetzer 2<sup>nd</sup>  
Board voted Ayes = 5, Nays = 0

**Open Discussion**

- Next Board Meeting is December 14, 2020 at 5:00 p.m.

**Adjournment:** Motion to Adjourn at 5:26 pm, Commissioner Ryan Jr., Commissioner Kraetzer 2<sup>nd</sup>