

MINUTES OF THE REGULAR MEETING OF COMMISSIONERS  
OF THE KANKAKEE VALLEY AIRPORT AUTHORITY  
July 16, 2018

Call to Order: The regular meeting for the month of July of the Board of Commissioners of the Kankakee Valley Airport Authority was called to order at 5:00 p.m. on Monday July 16, 2018 in the Board Room of the Robert B. Glade Terminal Building at the Greater Kankakee Airport, Kankakee, Illinois. Present: Commissioners Wilder, McAfee, Langlois, Kuntz, Jacobi, and Kraetzer. Also, present: Jeff Benoit, Airport Manager, Pamela A. Rose, Airport Office Assistant, Alex Ault, Airport Operations Leader and Attorney Bohlen. Visitors: Mr. Richard Szarek from Illinois Material Handling, Mr. Mark Wilkerson from SGC-Power, Mr. Doug Flageole, A quorum was present.

Approval of Minutes: The minutes from the regular monthly meeting on Monday June 11, 2018 were reviewed. A motion was made by Commissioner Langlois and seconded by Commissioner Jacobi to accept the minutes as presented. On roll call the following voted aye: Commissioners Wilder, McAfee, Langlois, Kuntz, Jacobi, and Kraetzer. Nays: None. Motion carried.

Public Comment: None at this time.

New Business:

- Flageole Farm Rent Proposal: Mr. Flageole presented Farm Lease for 180 acres of land. Turned over to counsel for review.

Manager's Report:

- Hangar/Facility Fee Report: Jeff Benoit provided an update on available hangars, facility fees collected, and fuel pumped for the month of June.
- FAA Exhibit A: Exhibit A was presented to the Board.
- Project Equipment Purchase Jeff presented board with layout/plan of possible equipment needed for airport operations.
- Flight Service Water Damage: PSI and Airport Manager working with adjuster to finalize bids.

Bills Presented: The bills were presented to the board for June 12, - July 12, 2018 in the amount of \$ 2,119,643.44. Following a brief discussion, a motion was made by Commissioner Jacobi and seconded by Commissioner Kuntz to approve the bills as presented. On roll call the following voted aye: Commissioners Wilder, McAfee, Langlois, Kuntz, Jacobi, and Kraetzer. Nays: None. Motion carried.

Accounts Receivables: Jeff Benoit reported that we are continuing to work with the accounting office and the auditor to clear up some issues with Accounts Receivables.

Financial Statements: Jeff Benoit reported on the financial statements for the month of June.

Old Business:

- Solar Energy: Counsel to make a couple of changes to the Lease. After changes, agreed to execute Lease. Motion to approve made by Commissioner Langlois seconded by Commissioner Kraetzer.
- Werner Farm Partnership: Agreed to hire LeVeque's Drainage, LLC to demo building. Motion to approve made by Commissioner Langlois seconded by Commissioner Kuntz.
- Airport Operation Equipment Purchase – Bid Opening:
  - After opening bids for Mower, vote taken to accept bid for \$90,168.26 from Reinders. Motion to approve made by Commissioner Kuntz, seconded by Commissioner McAfee.
  - After opening bids for Man Lift, vote was taken to accept bid for 30,400.00. Motion to approve made by Commissioner McAfee, seconded by Commissioner Jacobi.
- Airport Manager Employment Agreement: No action taken.
- Duty's Outdoor Media: Board agreed not to accept proposal for \$1500.00 a year.

A motion was made by Commissioner Jacobi and seconded by Commissioner Kuntz to move to Executive Session.

A motion was made by Commissioner Kuntz and seconded by Commissioner Kraetzer to move to open session.

Executive Session: During Executive Session we discussed personnel issues, contract issues, and employee contract issues. No action taken at this time.

Open Discussion: None at this time.

Next Meeting – After a brief discussion it was agreed to move the meeting to Monday August 6, 2018 at 5:00 pm.

Adjournment: There being no further business, a motion was made by Commissioner Langlois and seconded by Commissioner Kuntz to adjourn the meeting at 7:05 pm.