

Call to Order: September Board Meeting was called to order at 5:00 p.m. on Monday September 9, 2019 in the Board Room of the Robert B. Glade Terminal Building at the Greater Kankakee Airport, Kankakee, IL.

Commissioners Present: Commissioner Langlois, Commissioner Wilder, Commissioner Kuntz, Commissioner Jacobi, Commissioner Kraetzer, Commissioner McAfee

Others: Jeff Benoit, Attorney Bohlen, Alex Ault, Beth Willett

Public Comment: None

OLD BUSINESS:

Superior Lease David Curtis agreed to the \$50.00 monthly rent increase, Superior legal to send the lease amendment

NEW BUSINESS

Selection Committee To Review Engineering Firms: Kankakee Valley Airport Authority will select an engineering firm to provide services for the next 5 years.

Schedule of events:

- Request for proposal/credentials posted in paper 8/21/2019
- Letter submitted to prequalified firms on 8/20/2019
- Deadline for proposals or credentials to be submitted is 10/01/19
- Assign Committee Members 9/9/2019
- Schedule date for Committee to meet and review Qualifications/Credentials is:
October 7, 2019 at 11:00 am

Commissioner Langlois Recommends: Commissioner Wilder, and Commissioner Kuntz join him as members on the selection committee. Both Commissioners agreed to be members on the selection committee.

- Agreed upon date of selection committee meeting is 10/7/19 @ 11:00am at Terminal building

CD Maturity People's Bank:

CD Matures at Peoples bank on September 22nd, quote received for renewal is 2.00% for 13 Months.

Fence PH 2 Construction Phase Agreement Engineering Services

Fence Ph2 – Wetland Check

Motion to Approve Contract as written along with Wetland Mitigation Agreement

Commissioner Wilder 1st, Commissioner Jacobi 2nd

Board voted Ayes = 6, Nays = 0

EXECUTIVE SESSION: None

MANAGERS REPORT

Hangar Facility Fee Report:

Jeff Benoit presented report for August 2019

- Jet A Fuel purchased approx. \$14,000 on Multi Serv Gov Card (September accounts receivable)

Wildlife Fence 1A and 1B Update: PH 1B is Continuing

SW Apron Repair Update: 95% complete

Bills Presented:

Commissioner Jacobi: Any update on conversation with Pelletier regarding audit charge

- Jeff Benoit had conversation with Paul Pelletier regarding audit expense being over budget due to both Carmen's charge, and Pelletier's charge for audit preparations.
- Request Borschnack/Pelletier's invoices to show more detail of each billing item
- Day to day accounting is less than previous firm.
- Conversation with Paul to start looking for an Auditing Firm in November instead of March

Bills Approved in the amount of \$192,713.67

Motion to Approve, Commissioner Wilder 1st, Commissioner McAfee 2nd

Board voted Ayes = 6, Nays = 0,

Accounts Receivable As of August 31, 2019

Presented report for review.

FINANCIAL STATEMENTS MAY

The August 2019 financial statements presented for review.

- Farm rent payments; are Bi-annually; October and March; numbers will reflect in November Financials for the year
- The general fund insurance is budgeted for \$5,000 and showing zero in August, the annual payment is in November and will show for the whole year
- Commissioner Kraetzer: Utilities/Other shows close to annual budget from May-Aug 2019. Is this due to the Com Ed bill from 2018. No - Other represents AT&T, Comcast, Aqua

Motion to Approve Commissioner Kuntz 1st, Commissioner Kraetzer 2nd

Board voted Ayes = 6, Nays = 0

August 12, 2019 Meeting Minutes Presented for Approval

Motion to Approve Commissioner Jacobi 1st, Commissioner Kuntz 2nd

Board voted Ayes = 6, Nays = 0

Open Discussion

Commissioner Kuntz uncovered the bylaws that were written in 1950 or 60 for KVAA.

Commissioner Langlois: Bylaws need to be updated

Adjournment

Meeting adjourned at 5:23 pm

Motion to Adjourn, Commissioner Kuntz 1st, Commissioner Wilder 2nd