

4B 12.14.23

**Call to Order:** December Board Meeting was called to order at 4:30 p.m. on Monday, December 11, 2023 in the Board Room of the Robert B. Glade Terminal Building at the Greater Kankakee Airport, Kankakee, IL.

**Commissioners Present:** Chairman Langlois, Secretary Kuntz, Treasurer Wilder, Commissioner Ryan, Jr., Commissioner McAfee, Commissioner Kraetzer

**Present via Google Meet:** None

**Present via Phone:** None

**Absent:** None

**Others:** Jeff Benoit, Chris Bohlen, Alex Ault, Sandy Shanahan

**Public Comment:** None

**New Business:**

- 2024 Board Meeting Dates  
Motion to Approve, Commissioner Ryan Jr. 1<sup>st</sup>, Commissioner Kraetzer 2<sup>nd</sup>  
Board voted Ayes = 6, Nays = 0, Absent = 0
- Jet A Refueler Purchase
  - Requested approval of SkyMark bid of new Jet A Refueler not to exceed the amount of \$240,000.00. Six months to delivery with payment due at delivery.  
Motion to Approve, Commissioner Ryan Jr. 1<sup>st</sup>, Secretary Kuntz 2<sup>nd</sup>  
Board voted Ayes = 6, Nays = 0, Absent = 0
- Asphalt Roller Purchase
  - Requested approval of McCann BomagBW900-50 in the amount of \$22,950.00. For delivery in 2023  
Motion to Approve, Commissioner Ryan JR. 1<sup>st</sup>, Commissioner McAfee 2<sup>nd</sup>  
Board voted Ayes =6, Nays = 0, Absent = 0
- Dump Trailer Purchase
  - Request for approval of Dump trailer via Cronkhite to not exceed \$16,000.00, with authority to review others not to exceed \$16,000.00  
Motion to Approve, Commissioner Ryan Jr. 1<sup>st</sup>, Secretary Kuntz 2<sup>nd</sup>  
Board voted Ayes = 6, Nays = 0, Absent = 0

**Old Business:**

- Solar Project – Attorney Bohlen and Jeff to meet to make revisions and present to Total Energies  
No action taken

**Executive Session:** None

**Managers Report**

- Hanger Facility Fee Report Presented

**Bills Presented:**

Bills Approved in the amount of \$108,841.04

Motion to Approve, Commissioner Ryan Jr 1<sup>st</sup>, Secretary Kuntz 2<sup>nd</sup>

Board voted Ayes = 6, Nays = 0, Absent = 0

**Accounts Receivable as of November 30, 2023**

Accounts receivable report was presented to the Board.

**Financial Statements**

November 2023 Financial Statements were presented to the Board.

**November 13, 2023, Meeting Minutes Presented for Approval**

Motion to Approve Commissioner McAfee 1<sup>st</sup> Secretary Kuntz 2<sup>nd</sup>

Board voted Ayes = 6, Nays = 0, Absent = 0

**Open Discussion-**

- Elite Flight Training, KVAA received letter via mail of insurance cancellation effective 12/18/23 due to non-payment. KVAA has right to and needs to give notice due to not having insurance. Need new proof of insurance before 12/18/23. If not, need to also notify Aviation Department. KVAA will draft letter to notify Elite that Business cannot be conducted with out proper Insurance.
- Next meeting is January 8, 2024 @ 4:30 p.m.

**Adjournment:** Request motion to Adjourn at 4:54p.m., Chairman Langlois,

Secretary Kuntz 1<sup>st</sup>, Commissioner Kraetzer Sec 2<sup>nd</sup>

Board voted Ayes = 6, Nays = 0, Absent = 0